

Proposed Audit Committee Work Programme for 2020/21

Meeting Date & Venue	Agenda Item	Summary of Report Issue
Thursday 10 September 2020, 6.00pm.	2019/20 Statement of Final Accounts.	This is a progress report on the updated financial position as per the Statement of Final Accounts.
	External Audit Progress Report August 2020.	An update produced by the External Auditor of issues to be brought to the attention of this Committee.
	Update on Audit Matters.	An update on the <ul style="list-style-type: none"> proposed external tender process to appoint one external auditor for the Councils wholly owned companies and grant claims/pension returns requiring audit; and proposal to defer the recruitment of an independent chair to the Audit Committee until the calendar year 2021.
	Proposed Audit Committee Work Programme for 2020/21.	This report detailing the proposed work programme to support the approval of the 2020/21 Statement of Final Accounts.
	Private Report; Update on Annual Governance Statement for 2019/20 and New Issues.	This updates the Audit Committee on key matters included within the Annual Governance Statement, the Corporate Risk Register and ad hoc matters that the Head of Corporate Governance wishes to highlight to the Audit Committee.
	Private Report; 2020/21 Internal Audit and Counter Fraud Plan.	This sets out for the Committee the planned programme of work from 1 August 2020 to 31 March 2021 following the interruption to normal working patterns caused by pandemic.
	Private Report; Business Grant Schemes Assurance Report.	This sets out the return provided to the Department of Business, Energy and Industrial Strategy about the governance processes supporting the payment of Small Business Grants and Retail, Hospitality and Leisure Business Grants provided as Emergency Support during lockdown.
	Private Report; Update on General Matters in 2020/21.	This report details key governance issues highlighted to the Committee including a public interest report issued to another local authority.

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Tuesday 3 November 2020, 6.00 pm	Data Protection Update until 30 September 2020.	Routine GDPR report by the Data Protection Officer as required under GDPR Legislation.
	Audit Completion Report.	Updated report to support the external audit of the 2019/20 Statement of Final Accounts.
	2019/20 Statement of Final Accounts.	This report will detail the final accounts following the production of the Audit Completion Report.
	External Audit Progress Report October 2020.	An update produced by the External Auditor of issues to be brought to the attention of this Committee.
	Progress on the Agreed Internal Audit and Counter Fraud Plan for 2020/21.	This is the routine report on the progress made against the agreed plan.
	Proposed Audit Committee Work Programme for 2020/21.	This report detailing the proposed work programme to support the approval of the 2020/21 Statement of Final Accounts.
	Private Report; Update on Internal Control Matters relating to Payroll Administration.	This updates the Audit Committee on the key internal control matters supporting the administration of the payroll system identified as a key area for improvement.
	Private Report; Follow up on Annual Governance Statement for 2019/20 and New Issues.	This updates the Audit Committee on key matters included within the Annual Governance Statement and ad hoc matters that the Head of Corporate Governance wishes to highlight to the Audit Committee.
	Private Report; Business Grants Assurance Report.	This sets out the return provided to the Department of Business, Energy and Industrial Strategy about the governance processes supporting the payment of Small Business Grants and Retail, Hospitality and Leisure Business Grants provided as Emergency Support during lockdown.
	Private Report; Update on Partnership Governance.	This is the follow up work requested by the Committee on partnership governance considering potential issues identified on governance in a public interest report issued elsewhere.
Tuesday 12 January 2021, 6.00pm.	Audit Strategy Memorandum	This is a report produced by the External Auditor to the Council (appointed by Public Sector Audit Appointments) which sets out the planned approach to the 2020/21 Statement of Accounts and the Value for Money opinion.

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	External Audit Progress Report December 2020.	An update produced by the External Auditor of issues to be brought to the attention of this Committee.
	Audit of Housing Benefit Subsidy 2019/20	This report considers the feedback on the audit of the housing subsidy grant claim.
	Treasury Management Strategy Statement 2021/22	This sets out the Proposed Strategy for 2021/22 to support the Corporate Objectives of the Council.
	Update of Local Code of Corporate Governance to June 2021	Update of the previously agreed Local Code of Corporate Governance.
	Progress on the delivery of Agreed Internal Audit and Counter Fraud Plan for 2020/21	This is the routine report on the progress made against the agreed Internal Audit and Counter Fraud Plan.
	Update on Internal Control Matters on Council matters within Oldham Cares.	This updates the Audit Committee on the key internal control matters supporting the administration of Council funded matters within Oldham Cares and the Integration of Health.
	Update on Local Authority Financial Resilience	The Chartered Institute of Public Finance and Accountancy produce an index of Local Authority Financial Resilience and this report will detail the findings for the Council and other relevant financial resilience issues
	Proposed Audit Committee Work Programme for 2020/21	This report detailing the proposed work programme to support the approval of the 2020/21 Statement of Final Accounts.
	Private Report; Follow up on Annual Governance Statement for 2019/20 and New Issues.	This updates the Audit Committee on key matters included within the Annual Governance Statement, the Corporate Risk Register and ad hoc matters the Head of Corporate Governance wishes to highlight to the Audit Committee.
	Private Report; Update on the Corporate Risk Management Framework including the Corporate Risk Register.	This updates the Audit Committee on the implementation of the Framework previously agreed and the issues identified in the Corporate Risk Register.
	Private Report; Business Grants Assurance Report.	This sets out the return provided to the Department of Business, Energy and Industrial Strategy about the governance processes supporting the payment of Small Business Grants and Retail, Hospitality and Leisure Business Grants provided as Emergency Support during lockdown.

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Thursday 25 March 2021, 6.00 pm	External Audit Progress Report February 2021.	An update produced by the External Auditor of issues to be brought to the attention of this Committee.
	Audit of Teachers' Pensions Agency Return 2019/20.	This report considers the feedback following the external Audit of the Teachers' Pension Agency.
	2020/21 Proposed Accounting Policies and Critical Judgements.	In advance of the approval of the accounts an opportunity for the Audit Committee to review the Proposed Policies and Judgements for 2020/21 Statement of Accounts.
	Informing the Risk Assessment 2020/21 (Director of Finance).	This report details the questions to those charged with Governance to enable the Statement of Financial Accounts to be audited.
	Informing the Risk Assessment 2020/21 (Vice Chair of the Audit Committee).	This report details the questions to those charged with Governance to enable the Statement of Financial Accounts to be audited.
	Update on Internal Control Matters for the People and Place Directorate.	This updates the Audit Committee on the key internal control matters supporting the administration of the People and Place Directorate.
	Progress on the delivery of Agreed Internal Audit and Counter Fraud Plan for 2020/21	This is the routine report on the progress made against the agreed Internal Audit and Counter Fraud Plan.
	2021/22 Internal Audit and Counter Fraud Plan.	The proposed plan of work for the financial year 2020/21 to enable review by the Committee.
	Proposed Audit Committee Work Programme for 2020/21.	This report detailing the proposed work programme to support the approval of the 2020/21 Statement of Final Accounts.
	Private Report; Follow up on Annual Governance Statement for 2019/20 and New Issues.	This updates the Audit Committee on key matters included within the Annual Governance Statement, the Corporate Risk Register and ad hoc matters the Head of Corporate Governance wishes to highlight to the Audit Committee.
	Private Report; Business Grants Assurance Report.	This sets out the return provided to the Department of Business, Energy and Industrial Strategy about the governance processes supporting the payment of Small Business Grants and Retail, Hospitality and Leisure Business Grants provided as Emergency Support during lockdown.
Thursday early June 2021, 6.00pm	Data Protection Update	Routine six monthly report by the Data Protection Officer as required under GDPR.

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Meeting Date & Venue	Agenda Item	Summary of Report Issue
	External Audit Progress Report May 2021.	An update produced by the External Auditor of issues to be brought to the attention of the Committee.
	Review of System of Internal Audit by the Audit Committee	Annual Review of the system of internal audit using the balanced scorecard.
	2020/21 Annual Report by the Head of Corporate Governance	Annual Report based on the work conducted by Audit and Counter Fraud Team, Insurance/ Risk and Information Governance to determine the overall control environment of the Council.
	Annual Governance Statement 2020/21	Draft Annual Governance Statement included within the Statement of Accounts for review and scrutiny.
	2020/21 Draft Annual Statement of Accounts	Draft Statement of Accounts submitted for external audit for detailed review and scrutiny by Members.
	Internal Audit Charter 2020/21	Proposed update to the Audit Charter for 2020/21 to reflect any changes required
	Proposed Audit Committee Work Programme for 2020/21	This report detailing the proposed work programme to support the approval of the 2020/21 Statement of Final Accounts.
Late July 2021, 6.00pm	Audit Completion Report 2020/21	Report by the External Auditor detailing their findings from the external audit of the draft accounts submitted for audit.
	2020/21 Annual Statement of Accounts	Statement of Accounts subject to external audit for approval by the Committee.
	Review of Corporate Fraud Policies	An annual review of the Counter Fraud Suite of policies to reflect the recent legislation.
	Private Report; Senior Information Risk Officer (SIRO) Update	Annual report of the SIRO including an overview of reported data breaches.